



**First United Methodist Church**  
57 Peters Street  
North Andover, MA 01845  
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[www.northandoverumc.org](http://www.northandoverumc.org)

## **Director of Music Ministries (part-time)**

### GENERAL UNDERSTANDINGS:

Music is a vital part of the life of this congregation. In coordination with the pastor, the Music Director exercises an important ministry that reaches out to all members of the congregation and the community. To this end:

- The Music Director must possess proficiency in piano and keyboard.
- The Music Director agrees to recognize and facilitate the pastoral dimension of this position by serving as a leader, educator, and principal musician of this congregation.
- The Music Director and the Pastor agree to meet regularly to plan and discuss the ministry of music.

### HOURS OF WORK:

8-10 hours per week—including Sunday mornings and Thursday night rehearsals, and other hours as required (worship planning meetings, other music programs).

### COMPENSATION & BENEFITS:

Compensation is salaried and in the range of \$8,000-10,000/year, paid monthly, based upon experience. There are two weeks of paid vacation included. Sick days are to be negotiated with the Staff-Parish Relations Committee. There is not health insurance with this position. Both the Music Director and First UMC North Andover may terminate employment at will, but recognize that 30 days of advance written notice is preferable.

### MAJOR AREAS OF RESPONSIBILITY:

- Support the mission and ministry of our intergenerational, multi-cultural, LGBTQ-welcoming and affirming congregation.
- Provide music for weekly worship services and special occasions in the life of the church. Must have an understanding of Christian worship and a wide musical repertoire (traditional hymnody, gospel, folk, jazz, world, classical, contemporary worship music, etc.)
- Work as a team with the pastor, and other staff to coordinate, plan and integrate music into the life of the church.
- Facilitate and encourage participation of church members in the musical life of the church; for example, congregational singing, musical groupings and soloist/instrumentalists.
- Bring in guest musicians as needed. Assist in finding a substitute when necessary.
- Submit newsletter announcements. Represent the music program at worship committee meetings, as requested.

Please submit a resume and reference list to Judy Birtles at [firstunitedmethodist@comcast.net](mailto:firstunitedmethodist@comcast.net)

Application deadline: **March 1<sup>st</sup>, 2017**