



ST. ANDREW'S EPISCOPAL CHURCH

Our Mission: "To reveal God's love by nourishing the community through worship, acceptance, and service."

Position: Associate Rector
Reports to: The Rev. Brenda Sol, Rector
Location: 890 Balour Drive, Encinitas, CA
<http://www.standrewsepiscopal.org/job-openings.html>
Salary: \$51-55k (based on full-time salary; includes employer share of SECA)
Benefits: Healthcare insurance and pension
Work hours: Full time (possibly .75 time, if preferred by applicant)
Starting Date: Early summer
Application: Please submit letter of interest, statement of faith and resume and/or OTM profile to: jobs@standrewsepiscopal.org.

Who we are:

We are an inter-generational, open and inclusive Christian community grounded in the Episcopal tradition. We seek to sustain and enrich our spiritual lives by actively pursuing closer relationships with God, one another, and the wider community. We host several outreach activities, including a weekly food pantry, and Friday community lunch. In addition, we collaborate in some homeless ministries.

St. Andrew's Church is an active faith community of over 250 households, continues to attract newcomers every week, and includes a well-respected Preschool. Our 8am said Eucharist is attended by 30-40 people every Sunday; our choral Family Eucharist follows at 10 am with a typical attendance of 190 people (over 400 on main Feast Days); and approximately 40 toddlers, children and teenagers attend Sunday School and the Youth Service, joining the congregation at the Peace. In addition to worship services, there are weekly and seasonal opportunities for Christian formation throughout year.

We seek someone who can help lead us into new ministries, inspire us to use our imaginations, encourage us to reach out and beyond ourselves, and help us to deepen our awareness of God's presence in our lives and our own personal sense of spiritual vitality.

JOB DESCRIPTION

Liturgical Roles:

- Share planning, presiding and preaching responsibilities at regular weekly worship services and seasonal liturgies.
- Design creative liturgies for special occasions in collaboration with the Rector and the Director of Music Ministries, while considering input from the Worship and Liturgy Committee.
- Participate in rotation of planning and presiding at other Pastoral Offices.

Ministry Areas:

- Oversee Christian Formation for all ages, cradle to grave, including:
 - Educating and empowering of lay leaders.
 - Developing programs in collaboration with lay leaders.
 - Identifying ways for members of the congregation to explore and deepen their spiritual lives, including contemplative practices.
- Read the pulse of the congregation to identify and implement innovative forms of engagement.
- Support lay and volunteer leaders in all assigned areas by assisting them in discerning their spiritual gifts, providing training, direction and support.
- Assist the Rector with providing pastoral care, including home and hospital visits.

Administrative Duties:

- Regularly report to the vestry.
- Supervise directors of Children and Youth Ministries.
- Assist assigned ministry areas in managing their budgets and other operational needs.
- Collaborate with office team for communications and planning of events, as well as participate in weekly staff meetings and annual staff retreat.
- Participate in the diocesan Fresh Start program and other diocesan programs and ministries.
- Fulfill other administrative functions as determined by the Rector.

Qualities and Skills Desired:

- Excellent verbal and written communication skills and a great listener,
- Adept at making God's Word relevant to daily life,
- Enjoy working collaboratively with a servant leader perspective,
- Resourceful in identifying ministry opportunities,
- Adventurous in seeking new ways to communicate God's love to members and the community.