



St. Andrew's Episcopal Church

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www.standrews-episcopal.org

St. Andrew's Episcopal Church, Newport News Assistant Rector for Children and Youth

St. Andrew's has a long history of caring well for children and youth, both through our day school with its 70 years of service and through our parish programs of Christian Formation. In an Assistant Rector for Children and Youth, we are seeking someone who loves God and loves young people, is a collaborative leader and facilitator, and has gifts of creativity and imagination to help us deepen and expand our ministry with children and youth. This is a full-time clergy position with a competitive salary, health and retirement benefits, and a professional expense allowance. We invite applications from both Episcopal and Evangelical Lutheran clergy, and we especially welcome inquiries from those who are or will be newly ordained.

The Assistant Rector for Children and Youth will oversee all Christian Formation for children and youth from birth through high school, working collaboratively with other staff members and parishioners to plan and carry out programs for our young people that deepen faith, foster community, and encourage service to others. The Assistant Rector for Children and Youth will report to the Rector, who will work collaboratively to support the Assistant in this ministry. General responsibilities and expectations of the position include the following (and are subject to future alteration):

Children and Youth

- Review, evaluate, and enhance/adapt the current Christian Formation programs for children and youth
- Plan and schedule Children's Chapel, EYC, Vacation Bible School, Youth Sundays, Mission Trips, and other Christian formation opportunities for children and youth in cooperation with lay leaders in these areas.
- Facilitate the youth Confirmation process (in conjunction with the Rector)
- Supervise the nursery coordinator and nursery workers
- Order/create needed supplies and curricula
- Lead chapel services for St. Andrew's Episcopal Day School at least once per week
- Recruit, train, and supervise volunteers, ensuring that everyone working with children and youth has Safe Church training
- Establish and oversee a Christian Formation Committee focused on programming for children and youth
- Communicate regularly with families, staff, and parish at large not only to pass along basic information but also to increase parishioners' sense of ownership and investment in the program
- Make use of social media while following the "Social Media Practices and Guidelines" listed on our diocesan website: www.diosova.org
- Encourage youth participation in our diocesan events, camps, and activities as well as those offered by the wider Church

- When possible, attend events in which parish children and youth are involved—plays, sporting events, concerts, etc; and share information about such events with the Rector and other parishioners

General

- Share in liturgical leadership: presiding/celebrating; preaching (at least once per month)
- Assist with pastoral care as needed, including on-call responsibilities
- Participate in weekly staff meetings and monthly vestry meetings
- Other duties as assigned

Interested applicants should email a resume and cover letter to
The Rev. Anne R. Kirchmier at annekirchmier.saec@gmail.com by Sunday, May 7, 2017.